Table of Contents

Handbook of Registration Procedures

Chapter 1—General Information

1.000	Authority to Grant or Refuse Applications
1.005	True Full Name Requirements
1.010	Signatures and Endorsements
1.015	Signatures by Power of Attorney 1- 2
1.020	Registration to Co-Owners
1.025	Registration of Leased Vehicles
1.030	Designating Legal Ownership on Applications
1.035	Statement to Record Ownership/Statement of Error or Erasure
1.040	Addresses on Documents
1.045	Confidentiality of Home Address
1.050	Bills of Sale 1- 7
1.055	Photocopy/FAX of Documents
1.060	Vehicle Verifications
1.065	Junked/Salvaged Vehicles VIN Inspections
1.070	Vehicle Identification Number (VIN) Plate Assignments
1.075	Notary—Expiration Date of Commission on Documents
1.080	Report of Deposit of Fees (RDF)1-10
1.085	Address Changes
1.090	Unclaimed Certificates, Receipts, Plates and/or Stickers 1-10
1.095	Mail Applications
1.100	Applications Lost in the Mail
1.105	Vehicle and Vessel Registration Information Requests 1-11
1.110	Assignment of Registration Expiration Date
1.115	Highlighting Pens Used on Registration Documents/Forms 1-12
1.120	Adhesive Labels on Registration Documents
1.125	72-Hour Processing Requests
1.130	Bicycle Program

ii Table of Contents

1.135	Electronic Lien and Title (ELT) Program	1-13
1.140	Branded Titles	1-14
1.145	Business Partner Automation Program	1-14
1.150	Miniature Motorcycles	1-14
Chap	ter 2—New Vehicles	
2.000	Reporting New Vehicle Sales	2- 1
2.005	Collection of California Sales Tax	2- 1
2.010	Application for Registration of New Vehicle (REG 397)	2- 1
2.015	Corrections on the Application for Registration of New Vehicle (REG 397)	2- 6
2.020	Distribution of Application for Registration of New Vehicle (REG 397)	2- 6
2.025	New Vehicle Check-Digit Requirements	2- 7
2.030	New Vehicles Not Passing Check-Digit	2- 7
2.035	Alternative Fuel Vehicles (AFV)	2- 8
2.040	Buses	2- 9
2.045	Courtesy Deliveries	2- 9
2.050	Demonstrator and Executive Vehicle Sales	2-10
2.055	Exempt Agency Sales	2-10
2.060	Factory Deliveries	2-10
2.065	Foreign Resident In-Transit Permit for a New Vehicle	2-10
2.070	Low Speed Vehicle Sales	2-10
2.075	Mail Order Sales	2-11
2.080	Public Agency Sales	2-11
2.085	Specialized Transportation Vehicle Sales	2-11
2.090	Sales to California Indian Tribes/Tribal Members	2-11
2.095	Sales to Federally-Recognized Indian Tribes	2-12
2.100	Sales to Consul Corps	2-12
2.105	Sales to Honorary Consuls	2-13
2.110	Sales to Nonresident Military (NRM) Personnel	2-13
2.115	Station Wagons	
2.120	"Title Only" for a New Vehicle Sold by a California Dealer	
2.125	Transfer or Purchase of Special Plates for a New Vehicle	

2.130	"In Lieu" Application for Registration of New Vehicle (REG 397)	2-14
2.135	New Vehicle Unwind	2-15
2.140	New Vehicle Rollback	2-15
2.145	New Vehicle to be Altered Before Registration	2-16
2.150	New Vehicle Sold for Registration Out of State	2-18
2.155	New Vehicle Sold for Exclusive Use on Private Property	2-19
2.160	New Vehicle Sold for Export to Another Country	2-19
2.165	Wholesale of a New Vehicle	2-20
2.170	New Vehicle Sales by a Nonfranchised or Used Vehicle Dealer	2-20
2.175	New Vehicle Repossessed from a Dealer	2-21
2.180	Application for Registration of Multiple New Vehicles (REG 397A)	2-21
2.200	Body Type Model (BTM) Abbreviations	2-23
Chap	ter 3—Report of Sale-Used Vehicle (REG 51)	
3.000	Report of Sale–Used Vehicle (REG 51)	3- 1
3.005	Collection of California Sales Tax	3- 1
3.010	Dealers Licensed as Dismantlers	3- 1
3.015	Completing the Report of Sale–Used Vehicle (REG 51)	3- 2
3.020	Corrections on the Report of Sale–Used Vehicle (REG 51)	3- 4
3.025	Distribution of the Report of Sale–Used Vehicle (REG 51)	3- 4
3.030	"In Lieu" Report of Sale-Used Vehicle (REG 51)	3- 5
3.035	Used Vehicle Unwind	3- 5
3.040	Used Vehicle Rollback	3- 6
3.045	Used Vehicle Sold for Use on Private Property	3- 7
3.050	Used Vehicle Sold for Export to Another Country	3- 7
3.055	Used Vehicle Sold for Registration in Another State	3- 8
3.060	Used Vehicle to be Altered	3- 8
3.065	Buyer Demands the Certificate of Title	3- 9
3.070	Sales to Consul Corps	3- 9
3.075	Sales to Honorary Consuls	3- 9
3.080	Mail Order Sales	3-10
3.085	Public Agency Sales	3-10

iv Table of Contents

3.090	Reporting Sales of Vehicles to Apportioned Operators
3.095	Title Only (Without Registration) for a Used Vehicle
Chap	ter 4—Wholesale Vehicle Transactions
4.000	Wholesale Report of Sale (REG 396)
4.005	Completing the Wholesale Report of Sale (REG 396) 4- 1
4.010	Distribution of the Wholesale Report of Sale (REG 396)
4.015	Voided Wholesale Report of Sale (REG 396) Forms
4.020	Wholesale Rollback
4.025	Wholesale of a New Vehicle 4- 3
4.030	Vehicle Auction Wholesale Report of Sale (REG 398) 4- 4
4.035	Wholesale Auto Auction Dealer Sales 4- 4
4.040	Voided Vehicle Auction Wholesale Report of Sale (REG 398) 4- 5
4.045	Wholesale of Vehicles for Export to Another Country 4- 5
Chap	ter 5—Remanufactured Vehicles
5.000	Definitions
5.005	Certificate of Remanufactured Vehicle (REG 8)
5.010	Application for Registration Remanufactured Vehicle (REG 7)
5.015	Completing an Application for Registration Remanufactured Vehicle (REG 7) . 5- 2
5.020	Remanufactured Vehicle Registration Requirements
Chap	ter 6—Transfers
6.000	Application for Transfer
6.005	California Certificate of Title
6.010	Errors on the Certificate of Title
6.015	Basic Transfer Requirements Checklist
6.020	Multiple Transfers
6.025	Transfer of Leased Vehicles
6.030	Transfer with Power of Attorney 6- 5
6.035	Transfer on Application for Duplicate Title (REG 227)

6.040	Duplicate Title for Sales to Auto Auctions	6-8
6.045	Transfer of Vehicles Issued a California (Goldenrod) Registration Only	6- 9
6.050	Transfer or Sale to an Exempt Agency	6- 9
6.055	Transfer of Repossessed California-Registered Vehicle	6- 9
6.060	Transfer of Used Rollback Vehicles	6-10
6.065	Transfer Only	6-11
6.070	Transfer Without Probate	6-11
6.075	Special Trust Transfers	6-12
6.080	Transfer of Indian-Owned Vehicles	6-13
6.085	Transfer to/from Nonresident Military Personnel (NRM)	6-13
6.090	Attachment Sales	6-14
6.095	Bankruptcy Sales	6-14
6.100	Foreclosures or State Controller Sales	6-15
6.105	Governmental Actions	6-15
6.110	Court Orders—General Information	6-15
6.115	California Forfeited Vehicles	6-16
6.120	Federal Forfeiture Sales	6-17
6.125	Internal Revenue Sales	6-17
6.130	United States Customs Sales	6-18
6.135	Military Sales	6-18
6.140	Welfare and Institutions Code Sales	6-19
6.145	Certificate of Non-Operation	6-19
6.150	72-Hour Processing Requests	6-19
Chap	oter 7—Nonresident Vehicles	
7.000	Introduction	7- 1
7.005	Definitions	7- 1
7.010	Nonresident Vehicle Change of Ownership	7- 3
7.015	Date Fees Become Due on a Nonresident Vehicle	7- 3
7.020	Use of Nonresident License Plates by a Resident Business	7- 4
7.025	Nonresident Privileges	7- 4
7.030	Military Personnel	7- 4

vi Table of Contents

7.035	Discharged Military Personnel	5
7.040	Commercial Vehicles Owned by Military Personnel	5
7.045	Signature by Relative of Military Personnel	6
7.050	Nonresident Military and NATO Members Exemption	6
7.055	Nonresident Reciprocity	7
7.060	Leased Vehicles	7
7.065	Nonresident Commercial Vehicles	7
7.070	Return of Foreign State License Plates	8
7.075	Evidence of Ownership for Nonresident Vehicles	9
7.080	Registration Requirements for Nonresident Vehicles	10
7.085	"Title Only" for a Nonresident Vehicle	11
7.090	Nonresident Vehicle Rollbacks	12
7.095	Registration of a Vehicle Located Out of State to a California Resident 7-	12
7.100	Nontitle (Goldenrod) Registration	13
7.105	Conversion of Nontitle to Normal Registration	14
7.110	Vehicle Issued Nonresident "Title Only"—Not Currently Registered 7-	14
7.115	Vehicles with California Registration and Nonresident "Title Only" 7-	14
7.120	Nonresident Vehicle Previously Registered in California	15
7.125	Nonresident Vehicle Repossessed in California	16
7.130	Interstate Registration	16
7.135	Conversion of Interstate to Regular Registration	17
Chap	ter 8—Miscellaneous Original Applications	
8.000	Introduction	3-1
8.005	Reregistration of Total Loss Salvage Vehicle (Revived Salvage)	3-1
8.010	Revived Junk	3-2
8.015	Government Surplus Vehicles	3-3
8.020	Vehicles with Unavailable Records 8	3-3
8.025	Motorcycles with Unavailable Records 8	3-5
8.030	Specially Constructed and Kit Vehicles	3-5

Chapter 9—Commercial Vehicles

9.000	Introduction
9.005	Commercial Vehicle Definitions
9.010	Weight Certificate 9- 3
9.015	Weight Certificate for Multiple Identical Vehicles
9.020	Out-of-State Weight Certificates
9.025	Weight Certificate Exceptions 9- 4
9.030	Unladen Weight
9.035	Exclusions from Unladen Weight
9.040	Weight Fees 9- 6
9.045	Commercial Registration for Passenger-Type Vehicles
9.050	Multipurpose Vehicles 9- 7
9.055	Station Wagons
9.060	Housecars
9.065	Pickup with a Camper Attached 9- 9
9.070	Multiple Bodies 9- 9
9.075	Body Changes and Other Alterations
9.080	Credit for Unused Weight Fees
9.085	International Traffic Vehicles
9.090	Board of Equalization Tax Clearance
9.095	Federal Heavy Vehicle Use Tax (FHVUT) 9-12
9.100	Commercial Vehicle Registration Act of 2001 (CVRA)9-13
Chapt	ter 10—Lemon Law Buybacks/Nonrepairable Vehicles
10.000	Introduction
10.005	Lemon Law Buybacks
10.010	Nonrepairable Vehicles Defined
10.015	Nonrepairable Vehicle Certificate

Chap	ter 11—Permanent Fleet Registration
11.000	Permanent Fleet Registration (PFR) Program
11.005	How the Commercial Vehicle Registration Act of 2001 (CVRA)
	Affects the PFR Program
11.010	Fleet Defined
11.015	Permanent Fleet Registration Offices
11.020	Adding Vehicles to a Fleet
11.025	Deleting Vehicles from a Fleet
11.030	Substitute Plates/Stickers for Permanent Fleet Vehicles
Chapt	ter 12—Apportioned Registration
12.000	Apportioned Registration—Defined
12.005	Apportionable Vehicles
12.010	Apportioned Operator—New Vehicle "Title Only"
12.015	Apportioned Operator—Used Vehicle
12.020	Buyer Demands Report of Sale–Used Vehicle (REG 51)
12.025	Conversion from Apportioned (IRP) Registration
12.030	California-Arizona Border Zone Agreement
12.035	Commercial Vehicle Reciprocal Agreements
Chapt	ter 13—Off-Highway Vehicles (OHV)
13.000	Definitions
13.005	Exemptions from Off-Highway Vehicle Identification
13.010	Off-Highway Vehicle Identification Plate
13.015	Off-Highway Vehicle Operation
13.020	Fee and Penalty Assessment
13.025	Requirements for Original Off-Highway Vehicle Identification
13.030	Non-Complying Off-Highway Vehicles
13.035	Transfers
13.040	Converting from "Title Only" or Expired Regular Registration to Off-Highway 13- 5
13.045	Converting from Previous Nontitle (Goldenrod) Registration to Off-Highway 13- 6

13.050	Converting from Off-Highway to On-Highway Registration	13- 6
13.055	"Dual" Registration	13- 7
Chapt	er 14—Special Plates	
14.000	Introduction	14- 1
14.005	Special Plate Applications	14- 1
14.010	Amateur Radio Call Letter Plates	14- 1
14.015	American Ex-Prisoner of War Plates	14- 1
14.020	Antique Motorcycle Plates	14- 2
14.025	Bicentennial Bill of Rights Plates	14- 3
14.030	Congressional Medal of Honor Plates	14- 3
14.035	Disabled Person Plates	14- 3
14.040	Disabled Veteran Plates	14- 4
14.045	Environmental Plates (ELP)	14- 5
14.050	Foreign Organization Plates	14- 8
14.055	Honorary Consul Plates	14- 8
14.060	Legion of Valor Plates	14- 8
14.065	Livery Plates	14- 9
14.070	Motorized Bicycle (Moped) Identification Plates	14- 9
14.075	Pearl Harbor Survivor Plates	14- 9
14.080	Press Photographer Plates	14-10
14.085	Purple Heart Plates	14-10
14.090	Special Equipment (SE) Identification Plates	14-11
14.095	Special Interest License Plates (Includes Arts, California Firefighter, Coastal Cosion, Commemorative Collegiate [UCLA], Kids, Lake Tahoe Conservancy, Ve Organizations and Yosemite plates)	eterans
14.100	Year of Manufacture Model Year Date Plates	14-13
14.105	Transfer or Reassignment of Special Plates	14-13
14.110	Vehicles of Historic Value (Horseless Carriage and Historical Vehicle plates)	14-15
14 115	Window Decals for Vehicles with Wheelchair Lifts or Carriers	14-15

Chapter 15—Vessels

15.000	Introduction
15.005	Definitions
15.010	Vessel Agents
15.015	Yacht and Ship Broker Sales
15.020	Vessels Required to be Registered in California
15.025	Vessels Not Required to be Registered
15.030	California-Assigned Vessel Numbers
15.035	Application for a Special Number
15.040	Transfer of Special Numbers
15.045	Hull Identification Numbers
15.050	Assignment of Hull Identification Numbers
15.055	ABCs of the California Boating Law
15.060	Vessel Fee Exemptions
15.065	Vessels Owned by Nonresident Military Personnel 15- 8
15.070	Commercial Deep Sea Fishing Vessels
15.075	Proof of Ownership
15.080	Vessel Bonds
15.085	Original Vessel Registration
15.090	Change from Undocumented to Documented
15.095	Vessels Released from Documentation
15.100	Nonresident Vessel Registration Applications
15.105	Amphibious Vehicle/Vessel
15.110	Unavailable Records Procedure
15.115	Vessels with Old Certificates
15.120	Notice of Sale of Vessel
15.125	Vessel Transfer Checklist
15.130	Transfer/Registration with Power of Attorney
15.135	Multiple Transfers
15.140	Legal Owner Changes
15.145	Involuntary Transfers
15.150	Repossession Transfers

15.155	Transfer of a Salvaged Vessel	15-18
15.160	Notice of Destruction/Abandonment for Junked Vessels	15-18
15.165	Revived Junk Vessel	15-18
15.170	Boaters Lien Law	15-19
15.175	Limitations of Lien	15-19
15.180	Duplicate Certificate of Ownership	15-20
15.185	Duplicate Certificate of Number	15-20
15.190	Substitute Sticker	15-20
15.195	Stolen Vessels	15-21
15.200	Historical Vessel Plaque	15-21
15.205	Change of Address	15-21
15.210	Correction or Change of Name	15-21
15.215	Correction of Vessel Description	15-21
15.220	Vessel Renewals	15-22
15.225	Delinquent Property Taxes on Vessels	15-22
Chan	ter 16—Corrections	
_		
16.000	Dealer Corrections on Application for Registration of New Vehicle (REC	
16.005	Errors on the Certificate of Title and/or Registration Card	
16.010	Statement of Error or Erasure	16- 1
16.015	Lienholder Name Omitted on the Certificate of Title	16- 1
16.020	Change or Correction of an Owner's Name	16- 2
16.025	New Vehicle Sale Reported Incorrectly by the Dealer	16- 3
16.030	Legal Owner Corrections on an Application in Processing	16- 3
Chap	ter 17—Dealer Bundle Listing	
17.000	Transmittal of Registration Applications	17- 1
17.005	Completing a Transmittal of Registration Applications	17- 1
17.010	DMV Processing of the Transmittal of Registration Applications	17- 2

xii Table of Contents

Chapt	er 18—Dealer Licenses and Plates
18.000	Introduction
18.005	Sales to Minors
18.010	Board of Equalization Retail Seller's Permit
18.015	Closure of Business
18.020	Reporting Changes in Dealership
18.025	License Renewals
18.030	Use of Dealer Plates
18.035	Substitute Dealer Plates, Sticker, and/or Duplicate Registration
18.040	Additional Special Plates
18.045	Autobrokers
Chapt	er 19—Administrative Service Fees
19.000	Administrative Service Fee
19.005	Administrative Service Fee Exceptions
19.010	ASF Billings and Payments
Chapt	er 20—Consignments
20.000	Introduction
20.005	Consignment Defined
20.010	Consignment Agreements Required
20.015	Contents of Consignment Agreement
Chapt	er 21—Smog Certifications
21.000	Introduction
21.005	Smog Certifications
21.010	Prohibited Transactions
21.015	Emission Control Standards
21.020	Emission Control Standards for Foreign Vehicles

21.025	Determining the Age of a Direct Import	21- 4
21.030	Air Resources Board Documentation for Compliance	
	for New Direct Import Vehicles	21- 4
21.035	"Title Only" on Direct Import Vehicles	21- 4
21.040	Direct Import Motorcycles	21- 4
21.045	Non-USA Title Branding of Direct Import Vehicles	21- 4
21.050	Other Agency Contacts	21- 5
21.055	Direct Import Vehicle Registration Applications	21- 5
21.060	Refusal of Registration for Noncompliance with Emission Standards	21- 6
21.065	Propane (LPG) or Natural Gas (LNG) Conversion	21- 6
21.070	Smog Certifications for Originals/Transfers	21- 6
21.075	Smog Inspection Exemptions	21- 7
21.080	Remanufactured and Specially Constructed Vehicles	21- 8
21.085	Lost Smog Certification	21- 8
21.090	Dealer Rollbacks	21- 8
21.095	Dealer Certification of Compliance Requirements for New Vehicles	21- 9
21.100	Alternative Fuel Vehicles	21- 9
21.105	Smog Abatement Fee Program	21- 9
Chap	ter 22—Lien Sales and Abandoned Vehicles	
22.000	Introduction	22- 1
22.005	Removal of Vehicles Under Local Abatement Procedure	
22.010	Removal of Abandoned Vehicles	
22.015	Disposition of Abandoned Low Value Vehicles \$300 or Less	
22.020	Disposition of Low-Valued Vehicles	,,
	Removed for Reasons Other than Abandonment	22- 4
22.025	Vehicles Sold at Lien Sales	
22.030	Lien Sale Procedure for Vehicles Valued at \$4,001 or More	
	or Stored at Self Service Storage Facilities	22- 5
22.035	Lien Sale Documentation Requirements for High Value Vehicles Over \$4,00	
22.040	Obtaining Court Judgment When Declaration of Opposition is Submitted	
22.045	Lien Sale Procedure for Vehicles Valued at \$4,000 or Less	
	• /	

22.050	Lien Sale Clearance Requirements for Low Value Vehicles, \$4,000 or Less 22- 8
Chapt	ter 23—Odometer Mileage Reporting
23.000	Mandatory Reporting of Odometer Mileage
23.005	Reporting Exceptions
23.010	Odometer Disclosure
23.015	Document Features
23.020	Disclosure Requirements
23.025	Vehicle/Vessel Transfer and Reassignment Form (REG 262)
23.030	Out-of-State Secure Power of Attorney
23.035	Certificates of Title
23.040	Transfers
23.045	Zero Miles Reported
23.050	Auto Auctions
23.055	Repossessed Vehicles
23.060	Leased Vehicles
23.065	Odometer Replacement or Conversion
23.070	Original Applications
23.075	Errors Made in Reporting Odometer Mileage
23.080	Rollbacks and Unwinds
23.085	Using Highlighting Pens on Registration Forms
Chapt	ter 24—Refunds
24.000	General Information
24.005	Refund Application Supporting Documentation
24.010	Refund of Vehicle License Fees for a Nonresident Military Owner 24- 2
24.015	Refund of Registration Fees for a Vehicle Delivered Out of State 24- 2
24.020	Refund of Registration Fees for a New Vehicle Not Delivered or Driven 24- 2
24.025	Refund of Other Fees
24.030	Refund of Renewal Fees
24.035	Apportioned/IRP Vehicle Refunds

Chapt	ter 25—Permits and Decals		
25.000	No-Fee Special Moving Permit	25-	1
25.005	One Trip Permit	25-	2
25.010	Temporary Operating Permit	25-	3
25.015	Laden Commercial Trailer—One Trip Permit	25-	4
25.020	Temporary Nonresident Commercial Registration	25-	4
25.025	Operation Without Registration Permit	25-	5
25.030	Nonresident Commercial Vehicle Trip Permit	25-	5
25.035	Temporary Registration for Exempt School Bus	25-	6
25.040	Temporary Registration for Privately-Owned School Bus	25-	6
25.045	Nonresident Daily Commuter Permit	25-	7
25.050	Foreign Resident In-Transit Permit	25-	7
25.055	California Use Fuel Tax Trip Permit	25-	8
25.060	Clean Air Vehicle Decals	25-	8
25.065	Zero Emissions Vehicles (ZEV) Parking Decal	25-	9
25.070	Motorcycle Transportation Permit	25-	10
Chapt	ter 26—Duplicates and Substitutes		
26.000	Nonreceipt of Documents, Plates, and/or Stickers	26-	1
26.005	Application for Plates, Stickers, Documents	26-	1
26.010	Duplicate Registration Card Only	26-	1
26.015	Notarized Signature of Lienholder Required	26-	2
26.020	Application for Duplicate Title and Transfer of Ownership	26-	2
26.025	Duplicate Title Requests for Dealer Sales to Auto Auctions	26-	3
26.030	Duplicate Certificate of Title Lost After Released by the Lienholder	26-	3
26.035	Duplicate/Substitute Plates	26-	3
26.040	Substitute Sticker Only	26-	5
26.045	Substitute Plates/Stickers for Permanent Fleet Vehicles	26-	5
26.050	Replacement Disabled Person Parking Placard	26-	5
26.055	Duplicate Placard Identification Card	26-	5
26.060	Substitute Moped Plate and/or Duplicate ID Card	26-	6
26.065	Substitute Special Equipment (SE) Plate/Sticker and/or Duplicate ID Card	26-	6

xvi Table of Contents

Chapter 27—Form Specifications			
27.000	Forms—Policy	1	
27.005	General Guidelines for Bulk Forms		
27.010	Reproducing Departmental Forms	3	
27.015	Acceptance of Reproduced Forms by the Department	3	
27.020	Forms Available on the Internet	3	
Chapt	ter 28—Electronic Lien and Title Program		
28.000	Introduction	1	
28.005	ELT Lienholder Names and Address Listing Updates	1	
28.010	Recording ELT Information on Applications	1	
28.015	Electronic Transactions by ELT Lienholders	1	
28.020	ELT Transfers	2	
28.025	ELT Corrections	2	
28.030	Duplicate ELT Procedure	2	
Chapt	ter 29—Permanent Trailer Identification Program		
29.000	Introduction	1	
29.005	Dealer License Required	1	
29.010	Trailers Excluded from the Permanent Trailer Identification Program 29-	1	
29.015	Permanent Trailer Identification (PTI) Registration Requirements 29-	2	
29.020	Permanent Trailer Identification (PTI) Titling Options	2	
29.025	Transfer of Ownership	2	
29.030	Permanent Trailer Identification Certification	3	
Chapt	ter 30—Bonds and Certifications		
30.000	Certifications	1	
30.005	Notarized Documents by Officers of the US Armed Forces	1	
30.010	Bond or Undertaking—Prerequisite	2	
30.015	Diligent Effort Process	2	
30.020	Unavailable Legal Owners 30-	3	

30.025	Bond Forms	- 5
30.030	Cash Deposit In Lieu of a Bond	- 5
30.035	Certificate of Deposit or Letter of Credit In Lieu of a Bond	- 5
30.040	"Assignment as Security" In Lieu of a Bond	- 6
30.045	Value of Bonds and Requirement for a Bond	- 7
30.050	Bond Amount for a Salvage Vehicle	- 7
Chapt	ter 31—Collection and Payment of Fees and Penalties))
31.000	Introduction	- 1
31.005	Dealer Responsibility for Fee Collection	- 1
31.010	Dealer's Document Preparation Service Fee	
31.015	Smog Certification Fee	- 1
31.020	Vehicle License Fee	- 1
31.025	Vehicle License Fee Reduction (Offset)	- 2
31.030	Vehicle License Fee Classification	- 3
31.035	Vehicle License Fee Rate Table	- 3
31.040	Determining the Vehicle License Fee Amount	- 4
31.045	Payment of Fees	- 4
31.050	Computation of Fees and Penalties	- 4
31.055	Penalties	- 5
31.060	Determination of Penalty Due Dates	- 5
31.065	Calculating Penalties	- 6
31.070	Waiver of Fees and/or Penalties	- 7
31.075	Certificate of Non-Operation	- 9
31.080	Certificate of Planned Non-Operation	-11

xviii Table of Contents

Handbook of Registration Procedures

Appendices

City and County Fees	Appendix 1A
Air Quality Partial Counties	Appendix 1E
Zip Codes for Partial Biennial Counties	Appendix 10
Table of Penalty Dates (Leap Year and Non-Leap Year)	Appendix 1D
California License Plate Data (1914 - 1962)	Appendix 1E
Fees	Appendix 1F